

## **CHANGE OF REGISTRATION GUIDELINES**

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The following are guidelines to assist you in changing the registration on your account. If you have any questions or need additional registration instructions, please call a Seafarer Funds Funds representative at 1-855-732-9220.

In most cases, you will need to obtain a Medallion Signature Guarantee to process the registration change. A Medallion Signature Guarantee is most easily obtained from an institution with which you have a financial relationship. Examples of institutions that provide signature guarantees are Commercial Banks, Trust Companies, Broker/Dealers, Savings and Loans, and Credit Unions. A notary public is not an acceptable guarantor.

Even in cases where a Medallion Signature Guarantee is not required for the registration change, any redemptions over the threshold noted in the fund prospectus will still require a Medallion Signature Guarantee.

If redeeming the entire account, please include:

- A Form W-9, instead of a new account application
- A copy of the requestor's government issued ID, such as a Driver's License or passport
- Redemption instructions on letter of instruction

#### **SECTION 1: Individual**

Type of account	Re-register to	We require
Individual	Joint Tenants with Rights of Survivorship	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by current account owner</li> <li>New Entity Account Application</li> </ul>
Individual	Trust	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by current account owner</li> <li>New Entity Account Application signed by all acting Trustees</li> <li>A copy of the Trust document</li> </ul>
Individual – Death of Individual	Estate	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by the Personal Representative or Executor of the Estate</li> <li>Certified Letters of Testamentary appointing the Personal Representative or Executor of the Estate</li> <li>Copy of the death certificate</li> <li>New Entity Account Application</li> </ul>
Individual Retirement Account (IRA) – Death of Individual	Spouse's IRA	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by the surviving spouse</li> <li>Certified copy of the death certificate</li> <li>New IRA account application, if applicable</li> <li>IRA Distribution Form in order to satisfy the most recent required minimum distribution (RMD), if applicable</li> </ul>
Individual Retirement Account (IRA) – Death of Individual	Beneficiary IRA	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by the beneficiary</li> <li>Certified copy of the death certificate</li> <li>New IRA account application</li> <li>IRA Distribution Form in order to satisfy the most recent required minimum distribution (RMD), if applicable</li> </ul>

#### **SECTION 2: Transfer on Death (TOD)**

Type of account	Re-register to	We require
Individual – Death of Individual	Individual	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by the beneficiary</li> <li>Certified copy of the death certificate</li> <li>New account application</li> <li>If there are multiple beneficiaries, each beneficial owner needs to provide their own Medallion Signature Guaranteed letter of instruction and include the following statement: "There are no known disputes as to the persons entitled to a distribution under the nonprobate transfer, or the amounts to be distributed to each person, and no known claims affecting the distribution requested."</li> </ul>
Individual – Death of Individual	Trust/Estate	<ul> <li>Medallion Signature Guaranteed letter of instruction signed in capacity by the executor or acting trustee(s), as applicable</li> <li>Certified copy of the death certificate</li> <li>New Entity Account Application signed in capacity by all acting representatives</li> <li>Copy of the trust or estate documents</li> </ul>

### SECTION 3: Joint

Type of account	Re-register to	We require
Joint Tenants with Rights of Survivorship – All owners living	Individual, or Joint Tenants with Rights of Survivorship	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by all current owners of the account</li> <li>New account application</li> </ul>
Joint Tenants with Rights of Survivorship – When due to divorce	Individual, or Joint Tenants with Rights of Survivorship	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by all current owners of the account</li> <li>New account application(s)</li> </ul>
Joint Tenants with Rights of Survivorship – Death of one owner	Individual, for surviving owner	<ul> <li>Letter of instruction signed by the surviving owner</li> <li>Certified copy of the death certificate</li> <li>New account application</li> </ul>

# SECTION 4: Trust

Type of account	Re-register to	We require
Trust – Death of a Trustee	Trust – Successor Trustee(s)	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by all surviving Trustees</li> <li>Certified copy of the death certificate</li> <li>Copy of the trust showing the term of the trust by which a successor trustee is appointed at the death of a trustee</li> <li>New Entity Account Application signed by all acting Trustees</li> </ul>

# SECTION 5: UGMA/UTMA (Uniform Gift/Transfer to Minor Account)

Type of account	Re-register to	We require
UGMA/UTMA – Minor reaches the age at which custodianship terminates	Individual	<ul> <li>Letter of instruction signed by the former minor stating that he/she has reached the age at which custodianship terminates</li> </ul>
		New account application, completed by the former minor
		Copy of the driver's license for the former minor
UGMA/UTMA – Death of custodian	UGMA/UTMA – New Appointed Custodian	■ Medallion Signature Guaranteed letter of instruction signed by new appointed custodian
Death of Custoulan		Certified copy of the death certificate for the former custodian
		■ Proof of successor's capacity
		New account application
UGMA/UTMA – Resignation of custodian	UGMA/UTMA – New Appointed Custodian	<ul> <li>Medallion Signature Guaranteed letter of instruction signed by the current custodian verifying their resignation</li> </ul>
		New account application

# SECTION 6: Name Change

Type of account	Re-register to	We require
Name Change	New Name	Medallion Signature Guaranteed letter of instruction clearly requesting the change of name from former name to current name.

For questions regarding registration changes, please contact an Investor Services Representative at 1-855-732-9220.

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